

Section 1 – Annual Governance Statement 2024/25

We acknowledge as the members of

Appleby Parish Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2025, that:

System		Yes/No/Partly correct		Yes/No/Partly correct
1-4	5-6	Yes	No	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	☒			prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and assessed its effectiveness.	☒			most proper arrangements and allocated responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with rules, regulations and Proper Practices that could have a significant financial effect on the ability of the authority to conduct its business or manage its finances.	☒			has and does what it has the legal power to do and has complied with Proper Practices it doing so.
4. We provided proper opportunity during the year for the exercise of scrutiny rights in accordance with the requirements of the Accounts and Audit Regulations.	☒	☒		During the year gave all persons interested the opportunity to express and put questions about the authority's accounts.
5. We carried out an assessment of the risks facing the authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external assurance where advice required.	☒			considered and documented the financial and other risks it faces and dealt with them properly.
6. We established throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	☒			arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	☒			responded to matters brought to its attention by internal and external audit.
8. We considered whether any decisions, failures or shortcomings, events or transactions, occurring either during or after the year-end, have a financial impact on the authority and, where appropriate, have included them in the accounting statements.	☒			disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. If for local authority with Trust funds issuing charitable or other contracts as the sole managing trustee we discharged our accountability responsibilities for the funds/assets, including financial reporting and, if required, independent examination of audit.	☐	☐	☒	has detail of its responsibilities where as a joint trustee or if it is a sole managing trustee of a local trust or trusts.

*For any statement to which the response is 'no', an explanation must be published

This Annual Governance Statement was approved at a meeting of the authority on:

22/3/4/2025

and recorded as minute reference:

2504/11e

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

R. Marshall

Clerk

H. Edwards

Information required by the Transparency Code (not part of the Annual Governance Statement)

The authority website/webpage is up to date and the information required by the Transparency Code has been published.

Yes No