

APPLEBY PARISH COUNCIL

Michael Lewis, Parish Council Clerk, 18 Lister Road, SCUNTHORPE, North Lincolnshire, DN15 8AE
Mobile: 07581146213 E-mail: clerk@applebypc.org.uk Website: <http://www.applebypc.org.uk>

Dear Councillor,

You are hereby summoned to attend the meeting of the Appleby Parish Council on Tuesday the 15th of March 2022 at 7.00pm in the Appleby Village Hall.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting and may only participate during agenda item 3 'Public Participation.'

Recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.



Michael Lewis
Parish Council Clerk

Date of issue: 10th March 2022

AGENDA

21/158 Apologies for Absence

- To receive and approve apologies and reasons for absence.

21/159 To receive Declarations of Interest and any Dispensations required

- To record declarations of interest by any member of the Council in respect of the agenda items listed below.
- To note any dispensations given to any member of the Council in respect of the agenda items.

21/160 Public Participation

- To allow for members of the public to address the Council and for the Council to consider any points raised by members of the public.

21/161 To receive and approve the minutes of the last meeting

- To receive and approve as an accurate record the minutes of the meeting held on the 15th of February 2022.
- To consider any matters arising from the minutes of the meeting held on the 15th of February 2022.

21/162 Chairman's Report

- To receive an update on activities undertaken on behalf of the Parish Council.

21/163 Clerk's Report

- To receive a report on activities undertaken on behalf of the Parish Council.

21/164 Report from Ward Councillors

- To receive a report from the Ward Councillors on North Lincolnshire Council's activities.

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21/165 Planning White Paper

- To consider writing a letter to Andrew Percy regarding the Planning White Paper.

21/166 Levelling-Up White Paper

- Councillors to consider attending training on the Levelling Up White Paper and feeding into the Consultation.

21/167 To consider planning applications and any received following the issuing of the agenda

- PA/2022/3 Planning Application at The Vicarage, 5 Paul lane, Appleby, DN15 0AR – Amended Description.
- PA/2022/470 Notice of intention to fell a conifer tree within Appleby conservation area at The Vicarage, 5 Paul lane, Appleby, DN15 0AR.

21/168 Code of Conduct

- To ratify the updated Code of Conduct.
- Councillors to consider attending Standards Training on the 29th of March 2022.

21/169 Policies

- To ratify amended policies. *Circulated on the 9th of March 2022.*

21/170 Emergency Plan

- To receive an update on the Emergency Plan.

21/171 Boundaries Commission Recommendations

- To receive an update on the proposed Constituency and Ward Changes coming into force in 2023.
- To decide if a representation needs to be made regarding these changes.

21/172 Correspondence for discussion or decision

- National Association of Local Councils (NALC) statement on Ukraine.

21/173 Correspondence for information

- Worker's Memorial Day event – Connect Church on Ashby Road, Scunthorpe at 10am on Thursday the 28th of April 2022.
- ERNLLCA Training Calendar.
- ERNLLCA STAR Council Awards Newsletter – nomination ends on the 27th of May 2022.
- North Lincolnshire Council March 2022 meeting dates.
- East Riding and Northern Lincolnshire Local Councils Association (ERNLLCA) newsletters.
- National Local Area Councils (NALC) newsletters.
- Society of Local Council Clerks (SLCC) newsletters.
- Rural Services Network newsletters.
- Other newsletters / documents including from Voluntary Action North Lincolnshire (VANL), the Community Policing Team (CPT) and the Neighbourhood Watch (NHW) Team.

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21/174 To receive an update on the outlying areas

- Santon.
- Station Area.

21/175 To receive and approve Financial Reports

- The Clerk now has log-on details for The Co-operative Bank, so he will be able to process payments going forward. The Chairman had to process the February payments.
- To note the following payments that are due to be paid shortly
 - Ivor Keyes - Brigg Office Supplies – Stationery £6.86 – previous approved but unpaid by Brian Brookes, so IK paid in cash.
- Bank account balances:
 - Current account: £939.30
 - Reserve account: £12,118.92
 - Uncashed payments (10th of March 2022): £292.86 (includes uncashed payments from earlier in the year).
- To consider the following quotes:
 - Internal Auditor: £365 for 2021-22 audit.
 - Instant Print: £354.00 – Parish newsletters.
- To consider purchasing a Zoom Licence / Subscription for Hybrid meetings.
- Bank Mandate update:
 - Councillor's Keyes and Hall and the Clerk to Countersign Councillor Wilson's completed mandate form.
- Spring in Bloom update.

21/176 Village Hall update

- Update form Village Hall Trustee regarding the Lease extension

21/177 Minor items

- To take any points from elected members.
- Matters of correspondence for information that arrives after the agenda was posted.

21/178 Agenda Items for the next Parish Council meeting to be received by the Clerk no later than the 8th of April 2022. Current items include:

- Suggestions for enhancements to the website.
- Additional Policies to ratify.
- Devolution update.
- Forward planning for May and June Meetings (17th of May and 21st of June).

21/179 To consider the exclusion of the public and the press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed

21/180 Informal Audit.

21/181 To approve the Clerks salary and expenses for February 2022.

21/182 To be updated on the 2021-2022 pay award and implications for APC.

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Michael Lewis
Parish Council Clerk
cc: NLC Ward Councillors