

APPLEBY PARISH COUNCIL

Hannah Hepworth, Parish Council Clerk, Responsible Financial Officer, and Proper Officer

Mobile: 07908833239

E-mail: clerk@applebypc.org.uk Website: <http://www.applebypc.org.uk>

Dear Councillor,

You are hereby summoned to attend the annual meeting of Appleby Parish Council on **MONDAY, the 17th of June, 2024**, starting at 7:00pm in the Appleby Village Hall.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting and may only participate during agenda item 23/103 'Public Participation.'

Recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Hannah Hepworth

Proper Officer

Distribution list:

Parish Councillors

Ward Councillors – Burton-upon-Stather and Winterton

Parish Council website

Village Hall and Parish Noticeboards

Date of issue:

Wednesday the 12th of June 2024

AGENDA

2406/1 Record Of Councillors, Guests And Speakers Who Are In Attendance:

To record the names of Parish Councillors, Ward Councillors and any guests or speakers who are in attendance.

To record the number of members of the public that are present.

2406/2 Apologies For Absence

To receive and note apologies.

To approve prescribed absences *as defined in the Local Government Act, 1972 s85(1), (2) and (3)*.

2406/3 To Receive Declarations Of Interest And Approve Any Dispensations Required

To record declarations of interest by any member of the Council in respect of the agenda items listed below.

To note any dispensations given to any member of the Council in respect of the agenda items, *in line with Appleby PC's Code of Conduct*.

2406/4 Public Participation

To allow for members of the public to address the Council and for the Council to consider any points raised by members of the public.

A maximum of five minutes per speaker. *As per the Appelby PC Standing Orders*, the maximum time allowed will be 30 minutes.

2406/5 To Receive and Approve the Minutes of the Previous Meetings

To receive and accept the minutes of the Annual Parish Council meeting in May 2024

To receive and accept the minutes of the Ordinary Parish Council Meeting in April 2024

To note the minutes of the Annual Meeting of the Parish in 2023

To note the minutes of the Annual Meeting of the Parish in May 2024

2406/6 Parish Council Clerk's / Proper Officer Report

To receive a report on activities undertaken by the Parish Council Clerk on behalf of Appleby Parish Council.

2406/7 North Lincolnshire Council Ward Councillor's Report

To receive an update on the work of North Lincolnshire Council Ward Councillors work and a general update on the wider work of NLC.

2406/8 To Consider / Note Planning Applications

1. To note there are no new planning applications
 - a) PA/2024/582 8 Haytons Lane - - single storey and side extensions and replacement windows
 - b) PA/2024/593 – Ermine Street and Playing Fields – notification of proposed work to trees
 - c) PA/2024/592 – Carr Lane, Church Lane, Church Side and School Lane – notification of proposed work to trees
 - d) PA/2024/587 – Land Rear of the Manor House – notification of proposed work to tree
 - e) PA/2024/592 – Ermine Street and Church Lane – notification of proposed work to trees
 - f) PA/2024/592 – Beck Lodge, Old Vicarage Drive – planning permission to erect first floor extension to the front
2. To discuss / note any additional planning applications received after the issuing of the agenda.

2406/9 Parish Update

To receive an update and details of any new issues at the following locations and agree any actions

a) Parish-wide

- 1) Dog poo – to receive an update
- 2) Planters – to receive an update
- 3) Bench – to receive an update on insurance and installation
- 4) Hedges – to receive an update
- 5) Parking – to agree a quote for signs
- 6) Fly tipping – to receive an update

b) Appleby

c) Appleby Station Area

d) Clappgate

e) Santon

2406/10 Correspondence for Discussion or Decision

To receive any correspondence for discussion

2406/11 Correspondence for Information

To receive any correspondence for information

2406/12 Archive Boxes

To receive any updates on the Archive Boxes and their contents

2406/12 Responsible Financial Officer Reports

- a) To receive a report from the Responsible Financial Officer.
- b) To approve payments as detailed within in the financial report.
- c) To reconcile bank statements
- d) To receive the internal audit for 2023-24 and note any actions
- e) To agree the statements on the AGAR
- f) To adopt the model Financial Regulations for 2024

2406/13 D Day Grant

To receive a report on the D Day Event

2406/14 Playground Inspection

- a) To discuss any initial success / concerns relating to the new playground inspections

2406/15 Speed indication Device

To receive an update on the Speed Activation Device

2406/16 Defib at Santon

To receive an update on the solar powered defib at Santon

2406/17 Agenda Items for next full Council meeting and date and time of future meetings

- a) To agree agenda items for the next meeting
- b) To note the next Ordinary Parish Council meeting date of 15th July 2024 at 7pm

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