

APPLEBY PARISH COUNCIL

Hannah Hepworth, Parish Council Clerk, Responsible Financial Officer, and Proper Officer

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Dear Councillor,

You are hereby summoned to attend the annual meeting of Appleby Parish Council on **MONDAY, the 20th of May, 2024**, starting at 7:00pm in the Appleby Village Hall.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting and may only participate during agenda item 23/103 'Public Participation.'

Recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Hannah Hepworth

Proper Officer

Distribution list:

Parish Councillors

Ward Councillors – Burton-upon-Stather and Winterton

Parish Council website

Village Hall and Parish Noticeboards

Date of issue:

Tuesday the 14th of May 2024

AGENDA

2405/1` Record Of Councillors, Guests And Speakers Who Are In Attendance:

To record the names of Parish Councillors, Ward Councillors and any guests or speakers who are in attendance.

To record the number of members of the public that are present.

2405/2 Apologies For Absence

To receive and note apologies.

To approve prescribed absences *as defined in the Local Government Act, 1972 s85(1), (2) and (3)*.

2405/3 To Receive Declarations Of Interest And Approve Any Dispensations Required

To record declarations of interest by any member of the Council in respect of the agenda items listed below.

To note any dispensations given to any member of the Council in respect of the agenda items, *in line with Appleby PC's Code of Conduct*.

2405/4 Election of Chair

To elect a chair for the forthcoming year

2405/5 Election of Vice Chair

To elect a vice chair for the forthcoming year

2405/6 Delegation of responsibilities

To elect representatives for the following

- 2 NLC representatives
- ERNLLCA representative
- NATs representative
- Personnel Committee
- Any other roles deemed appropriate

2405/7 Public Participation

To allow for members of the public to address the Council and for the Council to consider any points raised by members of the public.

A maximum of five minutes per speaker. *As per the Appelby PC Standing Orders*, the maximum time allowed will be 30 minutes.

2405/8 To Receive and Approve the Minutes of the Previous Meetings

To receive and accept the minutes of the Full Council meeting in April 2024

2405/9 Parish Council Clerk's / Proper Officer Report

To receive a report on activities undertaken by the Parish Council Clerk on behalf of Appleby Parish Council.

2405/10 North Lincolnshire Council Ward Councillor's Report

To receive an update on the work of North Lincolnshire Council Ward Councillors work and a general update on the wider work of NLC.

2405/11 To Consider / Note Planning Applications

1. To note there are no new planning applications
2. To discuss / note any additional planning applications received after the issuing of the agenda.

2405/12 Parish Update

To receive an update and details of any new issues at the following locations and agree any actions

a) Parish-wide

- 1) Dog poo – to consider a leaflet drop
- 2) Planters – to discuss actions required including filling, removal and repair
- 3) Bench – to receive an update on insurance and installation
- 4) Hedges – to discuss and agree actions regarding the hedges that are blocking pavements
- 5) Parking – to discuss and agree actions on the idea of prominent notices NOT to park on the verge near Keb Care Home
- 6) Fly tipping – to discuss the recent 3 fly tipping events and actions to take as a result of this
- 7) To discuss and agree actions on school bus concerns raised by parishioner regarding speed of buses

b) Appleby

c) Appleby Station Area

d) Clappgate

e) Santon

2405/13 Correspondence for Discussion or Decision

To receive any correspondence for discussion

2405/14 Correspondence for Information

To receive any correspondence for information

2405/15 Responsible Financial Officer Reports

- a) To receive a report from the Responsible Financial Officer.
- b) To approve payments as detailed within in the financial report.
- c) To reconcile bank statements with year end
- d) To note the year end position
- e) To agree / amend the asset register

2405/16 D Day Grant

To receive an update on the plans for D Day

2405/17 Playground Inspection

- a) To discuss any initial success / concerns relating to the new playground inspections

2405/18 Speed indication Device

To discuss and agree actions to be taken in relation to a Speed Activation Device

2405/19 Defib at Santon

To discuss and agree actions to be taken in relation to a solar powered defib at Santon

2405/20 Agenda Items for next full Council meeting and date and time of future meetings

- a) To agree agenda items for the next meeting
- b) To note the next Ordinary Parish Council meeting date of 17th June 2024 at 7pm