

APPLEBY PARISH COUNCIL

Hannah Hepworth, Parish Council Clerk, Responsible Financial Officer, and Proper Officer

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Dear Councillor,

You are hereby summoned to attend an ordinary meeting of Appleby Parish Council on **MONDAY, the 18th of March, 2024, starting at 7:00pm in the Appleby Village Hall.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting and may only participate during agenda item 23/103 'Public Participation.'

Recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Hannah Hepworth

Proper Officer

Distribution list:

Parish Councillors

Ward Councillors – Burton-upon-Stather and Winterton

Parish Council website

Village Hall and Parish Noticeboards

Date of issue:

Tuesday the 13th of March 2024

AGENDA

23/177 Record Of Councillors, Guests And Speakers Who Are In Attendance:

To record the names of Parish Councillors, Ward Councillors and any guests or speakers who are in attendance.

To record the number of members of the public that are present.

23/178 Apologies For Absence

To receive and note apologies.

To approve prescribed absences *as defined in the Local Government Act, 1972 s85(1), (2) and (3).*

23/179 To Receive Declarations Of Interest And Approve Any Dispensations Required

To record declarations of interest by any member of the Council in respect of the agenda items listed below.

To note any dispensations given to any member of the Council in respect of the agenda items, *in line with Appleby PC's Code of Conduct.*

23/180 Public Participation

To allow for members of the public to address the Council and for the Council to consider any points raised by members of the public.

A maximum of five minutes per speaker. *As per the Appelby PC Standing Orders*, the maximum time allowed will be 30 minutes.

23/181 To Receive and Approve the Minutes of the Previous Meetings

To receive and accept the minutes of the Full Council meeting in December 2023.
Extra Ordinary Meeting 9 January 2024.

To consider any matters arising from the minutes of the Full Council meeting in January 2024.

23/182 Parish Council Clerk's Report

To receive a report on activities undertaken by the Parish Council Clerk on behalf of Appleby Parish Council.

23/183 North Lincolnshire Council Ward Councillor's Report

To receive an update on the work of North Lincolnshire Council Ward Councillors work and a general update on the wider work of NLC.

23/184 To Consider / Note Planning Applications

To discuss / note any additional planning applications received after the issuing of the agenda.

23/185 Parish Update

Parish-wide:

- Post Office.
- Fly tipping & Litter picking.
- Potholes.
- Pavement and grass verge parking.
- Hedges, over hanging trees, paths.

Appleby:

- Paul Lane Bench – update
- Ermine Street Local Safety Scheme, including speeding and turning right on to Risby Road.
- Straw.
- Park / Playing Field.
- Village Hall Management Committee

Appleby Station Area:

- Footpath.
- Uncut grass verges and hedges.
- Broadband.

Clappgate:

- No current update.

Santon:

- Uncut grass verges.
- Defibrillator.

23/186 Correspondence for Discussion or Decision

To receive any correspondence for discussion

23/187 Correspondence for Information

To receive any correspondence for information

23/188 Responsible Financial Officer Reports

To receive a report from the Responsible Financial Officer.

To approve payments as detailed within in the financial report.

To discuss and agree actions form the audit

23/189 Proper Officer's Report

To receive a report from the Proper Officer.

23/190 D Day Grant

To receive an update for the £250 grant

23/191 Planters

To discuss and agree the action to be taken regarding the village planters

23/192 Policies

To agree the adoption of the following policies

- a) Data Protection
- b) Financial Regulations
- c) Documents and records
- d) Equality
- e) Child protection
- f) Email / social media
- g) Freedom of Information
- h) Complaints Procedure
- i) Standing Orders
- j) NLC Grievance Procedure
- k) NLC Disciplinary Procedure
- l) NLC Sickness and Absence
- m) NLC Health and Safety
- n) NLC Equal Opportunities

23/192 Grants

To discuss and agree any Grants which the council may wish to apply for

23/193 Playground Inspection

To agree a Cllr to be nominated to fulfil this role using the new agreed format

23/194 Agenda Items for next full Council meeting and date and time of future meetings

To agree agenda items for the next meeting

