

APPLEBY PARISH COUNCIL

Michael Lewis, Parish Council Clerk, Mobile: 07394225986
E-mail: clerk@applebypc.org.uk Website: <http://www.applebypc.org.uk>

Dear Councillor,

You are hereby summoned to attend the meeting of Appleby Parish Council on **Tuesday 16th of August 2022**, at 7.00pm in the Appleby Village Hall.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting and may only participate during agenda item 3 'Public Participation.'

Recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.



Michael Lewis
Parish Council Clerk

Date of issue: 10th August 2022

AGENDA

22/62 Apologies for Absence

- To receive and approve apologies and reasons for absence.

22/63 To receive Declarations of Interest and any Dispensations required

- To record declarations of interest by any member of the Council in respect of the agenda items listed below.
- To note any dispensations given to any member of the Council in respect of the agenda items.

22/64 Public Participation

- To allow for members of the public to address the Council and for the Council to consider any points raised by members of the public.

22/65 To receive and approve the minutes of the June and July meetings

- To receive and approve as an accurate record the minutes of the meeting held on the 28th of June 2022.
- To consider any matters arising from the minutes of the meeting held on the 28th of June 2022.
- To receive and approve as an accurate record the minutes of the meeting held on the 19th of July 2022.
- To consider any matters arising from the minutes of the meeting held on the 19th of July 2022.

22/66 Chairman's Report

- To receive an update on activities undertaken on behalf of the Parish Council.

22/67 Clerk's Report

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- To receive a report on activities undertaken on behalf of the Parish Council.

22/68 Report from Ward Councillors

- To receive a report from the Ward Councillors on North Lincolnshire Council's activities.

22/69 To consider / note planning applications and any received following the issuing of the agenda

- PA/2022/1386, 25 School Lane, single-storey extension.
<https://apps.northlincs.gov.uk/application/pa-2022-1386>.
- PA/2022/1397, 7 Ermine Street, felling of a Silver Birch tree.
<https://apps.northlincs.gov.uk/application/pa-2022-1397>.

22/70 Devolution update

- To discuss the latest devolution information, including a three-year extension with a 3% budget increase.

22/71 Defibrillator

- To provide an update on the defibrillator at the Village Hall.
- To update Councillors on the previous discussion about a defibrillator in the Santon area.

22/72 Hedges

- To discuss the issues with residential and commercial hedges within the Parish.
- To decide how to handle hedge issues so that APC has an agreed approach to dealing with all hedge issues within the Parish boundaries.

22/73 Correspondence for discussion or decision

- RoSPA Playground Training e-mail
- NLC A Green Future e-mail
- NLC Remembrance Day e-mail
- To discuss any correspondence that arrives after circulating the agenda that requires a decision.

22/74 Correspondence for information

- Healthwatch North Lincolnshire e-mail.
- LGA First Magazine for Councillors e-mail.
- NALC Newsletter.
- NALC Events e-mail.
- Scribefest e-mail.
- The Rural Bulletin e-mail.
- Research on Rural Energy survey.
- Civility and Respect newsletter.
- NLC Standards Committee Annual report.

22/75 To receive an update on the outlying areas

- Santon.
 - Road update.
- Demeter House.

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- Station Area.
 - Planter.
 - Straw / Hay Bales.
 - Broadband.

22/76 To receive and approve Financial Reports

- Bank account balances (as of the 10th of July 2022):
 - Current account: £714.10.
 - Reserve account: £38,119.73.
- To note income received (as of the 10th of July 2022):
 - 5th of August 2022 £311.61 s126 VAT Refund.
 - 5th of August 2022 £5.78 Reserve Account Interest.
- To approve payment of invoices:
 - VANL £20.00 membership fee – carried over from the July 2022 meeting.
 - Cutting Edge £178.00 grass verges x 2.
 - Cutting Edge £174.00 gym and play area x 2, extra plants and watering x 2.
 - JB Rural £168.00 (inc. VAT) sweeping Church Lane and Ermine Street.
 - JB Rural £108.00 (inc. VAT) second PROW cut.
 - Plus any others received prior to the meeting, eg: Sutcliffe Play.
- To approve the Clerk's wages and expenses:
 - July wages 18 hours in total as VANL didn't see my e-mail changing hours to 20, so the two missed hours will be added to August.
 - Wages: £153.14
 - Income Tax: £38.20
 - Expenses: £46.25
- To sign the new bank mandate form:
 - Councillor's Keyes and Hall and the Clerk to Countersign the mandate form along with Councillor Beisty.
- AGAR / Year-End Update.

22/77 Playground Update

- To receive an update on the Playground
- BHIB Risk Assessment & Insurance

22/78 Minor items

- To take any points from elected members.
- Matters of correspondence for information that arrived after the agenda was posted.

22/79 Agenda Items for the next Parish Council meeting to be received by the Clerk no later than the 10th of September 2022. Current items include:

- Devolution update.
- Tendering process.
- Budget.
- Forward planning for the September and October meetings.

22/80 Dates of the next three meetings

- Tuesday the 20th of September.
- Tuesday the 18th of October.

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- Tuesday the 15th of November.
- Agree upon the date for the December meeting – the third Tuesday would be the 20th of December 2022.

22/81 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

22/82 Tenders for Grass verge cutting and Public Rights of Way

- To discuss any tenders received prior to the Parish Council meeting.
- To agree upon successful tender or tenders.

22/83 Clerk's Rate of Pay

- To review the Clerk's rate of pay.



Michael Lewis
Parish Council Clerk

cc: NLC Ward Councillors – Broughton and Appleby

cc: NLC Ward Councillors – Burton-upon-Stather and Winterton