

**APPLEBY PARISH COUNCIL**

**Hannah Hepworth, Parish Council Clerk, Responsible Financial Officer, and Proper Officer**

**Mobile: 07908833239**

**E-mail: [clerk@applebypc.org.uk](mailto:clerk@applebypc.org.uk) Website: <http://www.applebypc.org.uk>**

**Dear Councillor,**

**You are hereby summoned to attend the annual meeting of Appleby Parish Council on **MONDAY, the 15th of July, 2024**, starting at 7:00pm in the Appleby Village Hall.**

**In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting and may only participate during agenda item 23/103 'Public Participation.'**

**Recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.**

*Hannah Hepworth*

**Proper Officer**

**Distribution list:**

Parish Councillors

Ward Councillors – Burton-upon-Stather and Winterton

Parish Council website

Village Hall and Parish Noticeboards

**Date of issue:**

Wednesday the 10<sup>th</sup> of July 2024

**AGENDA**

**2407/1 Record Of Councillors, Guests And Speakers Who Are In Attendance:**

To record the names of Parish Councillors, Ward Councillors and any guests or speakers who are in attendance.

To record the number of members of the public that are present.

**2407/2 Apologies For Absence**

To receive and note apologies.

To approve prescribed absences *as defined in the Local Government Act, 1972 s85(1), (2) and (3).*

**2407/3 To Receive Declarations Of Interest And Approve Any Dispensations Required**

To record declarations of interest by any member of the Council in respect of the agenda items listed below.

To note any dispensations given to any member of the Council in respect of the agenda items, *in line with Appleby PC's Code of Conduct.*

**2407/4 Public Participation**

This session will start with an opportunity for the Parish Council and public to discuss any parish issues with Rob Waltham, Leader of the Council.

To allow for members of the public to address the Council and for the Council to consider any points raised by members of the public.

A maximum of five minutes per speaker. *As per the Appelby PC Standing Orders*, the maximum time allowed will be 30 minutes.

### **2407/5 To Receive and Approve the Minutes of the Previous Meetings**

To receive and accept the minutes of the Ordinary Parish Council Meeting in June 2024

### **2407/6 Parish Council Clerk's / Proper Officer Report**

To receive a report on activities undertaken by the Parish Council Clerk on behalf of Appleby Parish Council.

### **2407/7 North Lincolnshire Council Ward Councillor's Report**

To receive an update on the work of North Lincolnshire Council Ward Councillors work and a general update on the wider work of NLC.

### **2407/8 To Consider / Note Planning Applications**

1. To discuss and agree comments for the following planning applications
  - a) PA/2024/717 Office, Mill Farm, Appleby – Application for a non-material amendment to **PA/2018/1665** dated 20/06/2019 namely to alter window openings on south elevation, north elevation, install PVs to roof, alterations to north and east garage elevations and proposed balcony to north elevation omitted
  - b) PA/2024/596 Playing Filed, Beck Lane - Application to carry out works to T22 and T31 as identified in the application, within Group W1 and T36 as identified in the application, within Group G4 and all subject to Tree Preservation (Appleby) Order 1966
  - c) PA/2024/595 Church Lane, Appleby - Application to carry out works to T22 and T31 as identified in the application, within Group W1 and T36 as identified in the application, within Group G4 and all subject to Tree Preservation (Appleby) Order 1966
  - d) PA/2024/792 – 9 Paul Lane - Application to fell 2 ash trees both within Appleby conservation area
  - e) To discuss / note any additional planning applications received after the issuing of the agenda.

### **2407/9 Parish Update**

To receive an update and details of any new issues at the following locations and agree any actions

#### **a) Parish-wide**

- 1) Dog poo – to receive an update
- 2) Planters – to receive an update
- 3) Bench – to receive an update on insurance and installation
- 4) Hedges – to receive an update
- 5) Parking – to agree a quote for signs
- 6) Fly tipping – to receive an update

#### **b) Appleby**

#### **c) Appleby Station Area**

- d) Clappgate
- e) Santon

**2407/10 Correspondence for Discussion or Decision**

To receive any correspondence for discussion

**2407/11 Correspondence for Information**

To receive any correspondence for information

**2407/12 Archive Boxes**

To receive any updates on the Archive Boxes and their contents

**2407/12 Responsible Financial Officer Reports**

- a) To receive a report from the Responsible Financial Officer.
- b) To approve payments as detailed within in the finance summary
- c) To note bank statements agree with balance reported
- d) To receive the Q1 reconciliation

**2407/13 Playground Inspection**

- a) To discuss any initial success / concerns relating to the new playground inspections

**2407/14 Speed indication Device**

To receive an update on the Speed Activation Device

**2407/15 Defib at Santon**

To receive an update on the solar powered defib at Santon

**2407/16 Agenda Items for next full Council meeting and date and time of future meetings**

- a) To agree agenda items for the next meeting
- b) To note the next Ordinary Parish Council meeting date of 16<sup>th</sup> September at 7pm