

APPLEBY PARISH COUNCIL

Minutes of the meeting of Appleby Parish Council held on Thursday the 19th of July 2022 at Appleby Village Hall.

These minutes are presented in a format that is compatible with the RNIB'sⁱ Accessible Information Standard, using a size 12, clear print font. Large print copies can be requested by e-mailing the Clerk clerk@applebypc.org.uk. To avoid any confusion, where abbreviations are used (see minute item 21/097), these are explained in the footnotes on the final page.

Item no:	Details:
	<p>Present: Councillor HI Keyes (<i>IK</i>) (Chairman), Councillor D Hall (<i>DH</i>) (Deputy Chairman), Councillor B Horsfield (<i>BH</i>),</p> <p>In attendance: Councillor J Lee (<i>JL</i>) (Ward Councillor), Councillor C Ross (<i>CR</i>) (Ward Councillor), Michael Lewis (<i>ML</i>) (Parish Council Clerk).</p> <p>There was one member of the public present.</p> <p>Please note: initials in <i>italics</i> where used in these minutes; refer to an individual listed above.</p>
	<p>The meeting commenced at 19:00: The Chairman opened the meeting by welcoming everyone to the July meeting of Appleby Parish Council.</p>
22/42	<p>Apologies for Absence: Apologies were received and accepted by the Chair.</p> <p>Councillor P Johnson (<i>PJ</i>) Councillor T Beisty (<i>TB</i>) Councillor L Langthorne (<i>LJ</i>)</p> <p>Councillor E Marper (<i>EM</i>) (Ward Councillor) Councillor R Ogg (<i>RO</i>) (Ward Councillor) Councillor H Rowson (<i>HR</i>) (Ward Councillor).</p>
22/43	<p>To receive Declarations of Interest and Dispensations required: No declarations of interest were received. No dispensations were given.</p>
22/44	<p>Public Participation The one member of the public present confirmed that there seems to have been some changes in the processing of the bales at the County Turf field at Appleby Station; there appears to have been no activity for a few days.</p>

APPLEBY PARISH COUNCIL

22/45	<p>To receive and approve the minutes of the last meeting Resolved to defer approval of the minutes from the 28th of June 2022 meeting to the August meeting, as the Clerk (due to illness) only sent the minutes out on the day of the July meeting.</p> <p>Proposed: Councillor Horsfield Seconded: Councillor Keyes Agreed: All Councillors</p>
22/46	<p>Ratification of the Vice-Chairman As Councillor Keyes had decided to remain as the Chairman for the rest of this Civic Year, see minute item 22/20, the Clerk felt it was important to record that Councillor Hall had also been ratified as the Vice-Chair for the 2022-23 civic year.</p> <p>Resolved that Councillor Hall be confirmed as the Vice-Chairman.</p> <p>Proposed: Councillor Horsfield Seconded: Councillor Keyes Agreed: All Councillors</p>
22/47	<p>Co-option Tim Little introduced himself to the Councillors expressing an interest in joining the Council.</p> <p>The Chairman invited Councillors to Co-opt Tim Little on to Appleby Parish Council.</p> <p>Proposed: Councillor Hall Seconded: Councillor Horsfield Resolved: All Councillors agreed that Tim Little be Co-opted on to Appleby Parish Council</p>
22/48	<p>Chairman's Report The Chairman outlined his report, which comprised of a discussion around the following points:</p> <ul style="list-style-type: none"> • JB Rural - contacted eventually vacuumed Church Lane footpath but not Ermine Street. • Beech tree on Sth East corner playing field - broken branches reported and have been inspected and OK • Received concern re removal of Hedge on Ermine Street and replacement with railway sleepers. • Concern received from Santon resident re neighbour keeping parcel and some other issues - pointed towards local Police via telephone numbers and e-mail.
22/49	<p>Clerk's Report During the last month, I have:</p> <ul style="list-style-type: none"> • Completed the s136 VAT return and filled it. • Continued to explore the ownership of the road in Santon.

APPLEBY PARISH COUNCIL

	<ul style="list-style-type: none">• Attended NALC Training on Neighbourhood Planning (documents from training have previously been circulated).• Completed the second monthly monitoring report for the Playground grant.• Had an on-site meeting with Suttcliffe Play.• Contacted County Turf.• Arranged for Ongo to lightly trim the hedge outside the Ongo bungalows. A fuller trim will take place in the autumn.• Shared e-mail from Kirton Town Council re: RoSPA Playground Training.• Discussed devolution with Andy Tate.• Spoke to Cutting Edge with the Chair.• Left a message for JB Rural.• E-mailed Network Rail.
22/50	<p>Report from Ward Councillors</p> <p>Councillor Lee provided a general update from North Lincolnshire Council:</p> <ul style="list-style-type: none">• North Lincolnshire Museums Living History takes place Friday the 29th of July 2022 will bring the past to life through interactive workshops and activities. Visitors can create and make their own ancient clay pot and join the collections team and handle real archaeological objects. The full programme is on North Lincolnshire Website.• There is a warning about extreme heat on the website and also brown bins due to be collected yesterday will now be collected on Tuesday the 2nd of August.• Banksy works to feature in world-famous street art exhibition coming to Scunthorpe from the 16th of July to the 5th of November at Scunthorpe 20-21 Visual Arts centre this summer. More than 90 artworks including Banksy, Tracey Emin, Damien Hirst, KAWS, Blek la Rat and many more. Gallery open Tues to Sat 10-4.00. People need to get a ticket to enter and it is free for North Lincs residents but for others there is a charge. Here is a news article: https://thelincolnite.co.uk/2022/06/scunthorpe-street-art-event-to-host-banksy-and-damien-hirst-pieces/.• The government is delivering a major green boost for schools as the solar panel rollout is set to slash energy bills. This will start in Scunthorpe with £1.4 million of government cash alongside money from community investors.• Levelling up work starts on a new £6 million facility for local families and young people with complex care needs on Alvingham Road, Scunthorpe. See a news article here: https://thelincolnite.co.uk/2022/07/work-begins-on-6m-multi-purpose-family-facility-in-scunthorpe/.
22/51	<p>To consider planning applications and any received following the issuing of the agenda</p> <p>It was noted that the following planning application has been approved:</p> <ul style="list-style-type: none">• PA/2022/841 Planning permission sought for the installation of a storage tank and the subsequent hazardous gas storage at Keb Wood had been approved by North Lincolnshire Council, https://apps.northlincs.gov.uk/application/pa-2022-841.

APPLEBY PARISH COUNCIL

The following planning application was received since issuing the agenda. Due to short time scales, Councillors discussed the planning application.

- PA/2022/1305 Planning application for a larger extension at 5 Church Side, <https://apps.northlincs.gov.uk/application/pa-2022-1305>.

The Clerk provided a summary of the NALC 'Review Neighbourhood Planning Policies' training on the 29th of June 2022, videos of the training session can be viewed via the following links.

Recording: Please see the recording link for the session:

https://us06web.zoom.us/rec/share/4NB5A8LmtLpjOdrjpTaDtI81jCgSDJLA9vi_DHdiiXAZv8jU4pIEi_vDcyx8BT.uAa9dsPW9cOkElom

Access Passcode: U6DB^y#0

Chat: The session chat link:

<https://us06web.zoom.us/rec/sdownload/7ZZpNOyC1KwwxdluGlVldci1QpBFkQ1nhd->

<htLQkVPffHtp231pd53GzkZUteHdaZH0I2Ild1dYBhuaY.UeuqNj1xHzR17dmx>

Passcode: U6DB^y#0

The Clerk also issued hard copies of Locality's Neighbourhood Plans Roadmap A Step-by-Step Guide 2018 edition. A digital copy of this guide can be downloaded here:

<https://neighbourhoodplanning.org/toolkits-and-guidance/create-neighbourhood-plan-step-by-step-roadmap-guide/>.

Update: North Lincolnshire Council Local Plan removes the requirement for distance-related boundaries between intensive farming and residential addresses, which may cause problems in the future, especially if intensive farming planning applications are received without providing a distance between their boundary and that of their neighbours. The new North Lincolnshire Council Local Plan can be accessed here: <https://localplan.northlincs.gov.uk/>.

Appleby Parish Council may need to update our Neighbourhood Plan following the approval of North Lincolnshire Council's Local Plan. The Clerk has purchased a book called The Power of Neighbourhood Planning by Peter Edwards, which was published in May 2020. Copies can be ordered here:

<https://uk.bookshop.org/a/6722/9781916431546>.

22/51a	<p>Devolution Update</p> <p>The Clerk had spoken to Andy Tate at North Lincolnshire Council about the Devolution situation. An extension was provided for Appleby Parish Council to provide North Lincolnshire Council with all of the information that he had requested towards the end of July.</p> <p>They also discussed the tendering process; the Clerk said he would keep Andy Tate up to date with Appleby Parish Council's plans.</p>
22/52	Correspondence for discussion or decision

APPLEBY PARISH COUNCIL

	<p>RoSPA Playground Training e-mail. The RoSPA Playground Training e-mail will go on the agenda for the August meeting.</p> <p>Councillor Keyes discussed an e-mail from North Lincolnshire Mayor, Councillor John Briggs, who is also the Chair of the Humberside Fire and Rescue Service; the e-mail was about a consultation on the future of fire and rescue services. The consultation closes on Tuesday the 26th of July 2022.</p>
22/53	<p>Correspondence for information Prior to the meeting, the Clerk circulated the following correspondence to Councillors:</p> <ul style="list-style-type: none"> • NALC Event's newsletter • Rural Services Network Rural Fundraising Digest • VANLⁱⁱ Newsletter • Local Government Association Devolution Bulletin
22/54	<p>To receive an update on the outlying areas Santon: The Chair, Clerk and Councillor Lee further updated the County Turf situation.</p> <p>Demeter House: No update from Demeter House.</p> <p>Station area: The Chairman will send a letter to Andrew Percy, MP, about broadband in the Appleby Station area.</p> <p>The footpath has been cleared but not yet re-dressed.</p> <p>The hanging baskets in the Station Area have been re-dressed this year; they have, however, not been watered. Cutting Edge will water them next time they are in the area.</p> <p>The wooden planter that was previously approved, see minute item 22/34 for the Appleby Station Area, has been ordered.</p> <p>The Clerk has not yet received a response regarding the significant issues with Level Crossings being closed and signage being incorrect or not visible.</p>
22/55	<p>To receive and approve Financial Reports / Financial Information</p> <p>The following invoices are due to be paid: Rural Services: PROW £108.00 (Held over from last month) Cutting Edge: £163.00 Cutting Edge: £178.00 VisionICT: £182.60 VANL: £20.00</p>

APPLEBY PARISH COUNCIL

The following payments have been received:

The 5th of July 2022: Interest **£2.00**

The Clerk's wages, tax and expenses are:

Wages (June): **£152.94**

Expenses (June): **£78.43**

Income Tax: **£38.40**

s126 VAT claimed:

£311.61 claimed

Bank balances (the 19th of July 2022):

Co-operative Bank Current Account: **£1,1962.12**

Co-operative Bank Reserve Account: **£38,113.95**

AGAR / 2021-22 Year-end report:

The Internal Auditor has just requested some more information.

The Clerk believed the VANL invoice might be a duplicate, **so he will check and bring it back to next month's meeting.**

It was therefore proposed to pay the invoices for JB Rural, Cutting Edge and VisionICT, as well as the Clerk's wages, expenses and his Income Tax to ICT.

Proposed to make the payments above: Councillor Hall

Seconded: Councillor Horsfield

Approved: All

22/56

Playground update

Councillor Johnson and the Clerk met with Gary Smith from Sutcliffe Play on Tuesday the 5th of July 2022.

Councillor Johnson provided the Clerk with a map which shows where any utilities are, which was then forwarded to Sutcliffe Play.

The Clerk has to submit monthly monitoring forms to NLC for June 2022.

North Lincolnshire Council carried out their regular inspection of the park and the outdoor gym equipment. Their report highlighted the backboards on the basketball court are wearing out and could do with being replaced soon.

22/57

Minor items

The location code on the defibrillator outside Appleby Village Hall has worn off. **The Clerk will contact North Lincolnshire Council to get a replacement sticker.**

Jackson's Farm have cut back their hedges, last month it was noted that their hedges were shabby and posing a hazard; see minute item 22/38; the cut has been fairly drastic.

APPLEBY PARISH COUNCIL

	Councillor Lee is to chase up the painting of the white lines on Ermine Street to slow down traffic (again).
22/58	<p>Agenda Items for the next Parish Council meeting to be received by the Clerk no later than Tuesday the 9th of August 2022</p> <ul style="list-style-type: none"> • Devolution update. • Tendering process – Verges and PROWS. • Forward Planning for September and October meetings.
22/59	<p>Dates of the next three meetings</p> <ul style="list-style-type: none"> • Tuesday the 16th of August 2022 at 7pm • Tuesday the 20th of September 2022 at 7pm • Tuesday the 18th of October 2022 at 7pm.
22/60	<p>To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.</p> <p>As the member of the public had now become a Councillor, he did not need to leave the meeting.</p>
22/61	<p>Clerk's Rate of Pay</p> <p>The Clerk had wanted to present a report to Councillors about pay rates for the Clerk; however, the Clerk hadn't received all of the information requested, so he asked to defer to next week.</p>
	The meeting closed at 20:29

ⁱ **RNIB** Royal National Institute for the Blind.

ⁱⁱ **VANL** Voluntary Action North Lincolnshire.