

Appleby Parish Council

Minutes of the meeting of Appleby Parish Council held on Monday, the 19th of February 2024 at Appleby Village Hall.

Meeting commenced: 19:00

23/159 Record Of Councillors, Guests, And Speakers Who Are In Attendance

Councillors Derek Hall (Vice-Chair), Wendy Marshall, Liz Langthorne, Rob Major, Terry Beisty.

North Lincolnshire Councillor Ralph Ogg.

The Parish Council Clerk, Hannah Hepworth was in attendance.

No members of the public were in attendance

23/160 Apologies For Absence

Councillor Bradshaw, Ward Cllr Helen Rowson, Ward Cllr Elaine Marper

23/161 To Receive Declarations Of Interest And Approve Any Dispensations Required

Cllr Derek Hall – PA/2024/149 personal

23/162 Public Participation

No members of the public in attendance

23/163 To Receive And Approve The Minutes Of The Previous Meetings Proposed: Cllr Bradshaw; Seconded: Cllr Marshall

Resolved: The minutes of the Full Council Meeting on the were approved as a true record - unanimous

23/164 Chairman's Report

Funding is available from Egton Resources. 10k is available to the Parish Council to apply for – Cllr Hall will apply for this.

Street Cleaning – Cllr Ogg to take this back to NLC as the street cleaner request has not been successful.

23/165 Parish Council Clerk's Report

The Clerk has applied for the D Day Grant and for a grant for Sustainable Planting. Clerk to look into grants which can be applied for and report back at next meeting.

Cllr Marshall to discuss Clothes Bank with Village Hall

Have Your Say on NLC website – residents are encouraged to complete this at

<https://www.northlincs.gov.uk/news/have-your-say-parish-council-arrangements/>

23/166 Ward Cllrs Report:

Trees and potholes – these have been reported
Cllr Ogg to take back to NLC about trees on Ermine Street
Flooding has been reported
Fly tipping has been reported

23/167 To Consider / Note Planning Applications

PA/2024/75- not applicable as not in parish
PA/2024/149 – no comments

23/168 Parish Update

Post Office – still running weekly
Memorial Bench – Clerk to order
Potholes – reported and repaired
Pavement / grass verge - residents have been spoken to
Hedges / trees – will be done in Spring. Clerk to write to Jacksons at Caistor to trim hedge around Risby Road
Ermine Street – Cllr Ogg to chase Dragon Teeth
Footpath – Clerk to report to Gareth Denovan with footpath number
Defib- can get a solar powered one but these are 3k rather than 1k. Clerk to apply for a grant so that 1k can be put to this from APC.

23/169 Correspondence for Discussion or Decision

Community Governance Review

The responses were considered:

Proposed: Cllr Beisty, seconded Cllr Langthorne

Resolved: Appleby Parish Council does not want to create, merge, alter or abolish the parish - unanimous

Proposed: Cllr Beisty, seconded Cllr Major

Resolved: Appleby Parish Council does not wish amend the name of the parish - unanimous

Proposed: Cllr Hall, seconded Cllr Langthorne

Resolved: The views of the council on the electoral arrangements for your parish requires no change ***with the exception of reducing the number of seats on the Parish Council from 8 to 6.*** - unanimous

23/170 Correspondence for Information

None

23/171 Responsible Financial Officer Reports

Proposed: Cllr Marshall, **Seconded:** Cllr Hall

Resolved: The following payments were authorised:

Hannah Hepworth Salary January	£274.60
Hannah Hepworth overtime January 10 hours	£137.30
Hannah Hepworth mileage at £0.45 per mile:	
(25 miles x 2) January meeting	£22.50
Meeting regarding audit – 10 miles	£4.50
Audit Drop Off – 20 miles	£9.00
Audit Collection – 20 miles	£9.00
Hannah Hepworth WFH January	£26.00
Andrew Hopkins audit 2022/3	£150

It was noted that Hannah Hepworth has been added as signatory and the postal address has been changed to her address; Michael Lewis has been removed from the mandate.

The Financial Audit was received for 2022-23. This has raised issues to be addressed and this will be discussed as agenda items at the next meeting.

It was clarified that there is an existing Personnel Committee which consists of Cllr Hall, Cllr Beisty and Cllr Langthorne.

23/172 Proper Officer's Report

The Proper Officer will 'invite' Cllrs to the next meeting, as indicated in the 2022-23 audit

23/173 D Day Grant

The Clerk submitted the application

23/174 Agenda Items for next full Council meeting and date and time of future meetings

Agenda items to include grants and planters
Policy updates for applying for grants including:

- Data Protection
- Financial Regulations
- Documents and records
- Equality
- Child protection
- Email / social media
- Freedom of Information
- Grants
- Complaints Procedure
- Standing Orders
- NLC Grievance Procedure
- NLC Disciplinary Procedure
- NLC Sickness and Absence
- NLC Health and Safety
- NLC Equal Opportunities

23/175 Exclusion of the Public and Press

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and Press will be excluded from the following section of the meeting.
Ward Councillor Ogg left the meeting

23/176 Clerk Contract

The Clerk's 3 months' probation was discussed and no issues identified.

Date and time of next meeting: Monday 18th March 7pm

Meeting finished 20:37