

## **Appleby Parish Council**

**Minutes of the meeting of Appleby Parish Council held on Monday, the 17<sup>th</sup> of June 2024 at Appleby Village Hall.**

**Meeting commenced:** 19:00

### **2406/1 Record Of Councillors, Guests And Speakers Who Are In Attendance:**

Councillors Wendy Marshall (Chair), Derek Hall, Rob Major, Andrea Kendall (nee Bradshaw), Liz Langthorne

The Parish Council Clerk, Hannah Hepworth was in attendance.

Ward Councillor Helen Rowson was in attendance.

No members of the public were in attendance

### **2406/2 Apologies For Absence**

Apologies were received and accepted from Councillor Beisty, Ward Cllr Elaine Marper, Ward Cllr Ralph Ogg

### **2406/3 To Receive Declarations Of Interest And Approve Any Dispensations Required**

None

### **2406/3 Public Participation**

There were no members of the public present

### **2406/4 To Receive and Approve the Minutes of the Previous Meetings**

**Proposed: Cllr Hall, Seconded: Cllr Major**

**Resolved:** The minutes of the Annual Parish Council meeting in May 2024 were adopted as a true record

**Proposed: Cllr Kendall, Seconded: Cllr Major**

**Resolved:** The minutes of the Ordinary Parish Council meeting in April 2024 were adopted as a true record

The minutes of the Annual Meeting of the Parish in May 2023 were noted.

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### **2406/6 Parish Council Clerk's / Proper Officer Report**

The claim for the Bench has been submitted to the insurers and the claim reference is 4502714026 for £1401.60 and fitting of £662.00.

Quotes have been sourced for the bins and the SID and have been circulated.

Dog Warden is not available and signs are not available from NLC so APC would need to look at purchasing these.

The National Lottery Grant for the SIDs is completed and ready to send.

The Community Grant for the Defib needs to be completed.

The Grant claim forms for sustainable planting and for the D DAY event need to be received by 28<sup>th</sup> June 2024.

The Clothing Bank needs further exploration for a clothing bank company closer to Appleby

### **2406/7 North Lincolnshire Council Ward Councillor's Report**

There is no information regarding the previously reported issues.

The bus shelter has been cleaned.

The Clerk was requested to send an email to Rob Waltham relating to the email thread from Cllr Major.

The damage to the road surface at Santon is getting progressively worse.

### **2406/8 To Consider / Note Planning Applications**

- a) PA/2024/582 8 Haytons Lane - - single storey and side extensions and replacement windows  
**Proposed: Cllr Hall, Seconded: Cllr Langthorne** – unanimous  
**Resolved:** Appleby Parish Council support this application but in line with the conservation area for this to be wooden windows
- b) PA/2024/593 – Ermine Street and Playing Fields – notification of proposed work to trees  
**Proposed: Cllr Kendall, Seconded: Cllr Langthorne** – unanimous  
**Resolved:** Appleby Parish Council support this application
- c) PA/2024/592 – Carr Lane, Church Lane, Church Side and School Lane – notification of proposed work to trees  
**Proposed: Cllr Kendall, Seconded: Cllr Langthorne** – unanimous  
**Resolved:** Appleby Parish Council support this application
- d) PA/2024/587 – Land Rear of the Manor House – notification of proposed work to tree  
**Proposed: Cllr Kendall, Seconded: Cllr Langthorne** – unanimous  
**Resolved:** Appleby Parish Council support this application
- e) PA/2024/592 – Ermine Street and Church Lane – notification of proposed work to trees  
**Proposed: Cllr Kendall, Seconded: Cllr Langthorne**  
**Resolved:** Appleby Parish Council support this application – unanimous
- f) PA/2024/626 – Beck Lodge, Old Vicarage Drive – planning permission to erect first floor extension to the front  
**Proposed: Cllr Hall, Seconded: Cllr Marshall**  
**Resolved:** Appleby Parish Council neither object or support this application and have no comments – unanimous

### **2406/9 Parish Update**

#### **a) Parish-wide**

- 1) Dog poo – There are already 5 bins in the village. Responsible dog owners provide their own bags and clean up; it was deemed putting free poo bags on lampposts would not make the small minority of dog owners who don't 'poo-pick' pick it up. Clerk to design a competition to ask residents / children to design a sign to be put around the village.

- 2) Planters – these have been painted and Cllr Marshall was thanked for all her hard involved. . Slabs are in place and the planters and the pots are in place. Cllr Marshall to send the invoices to the Clerk so these can be claimed for the grant.
- 3) Bench – this is at Cllr Marshall's and is being installed this week. The insurance claim has been submitted
- 4) Hedges – the letters have been written and 2 still need attention. This will be reviewed at the next meeting.
- 5) Parking – 2 signs to be purchased at approximately £5 each from The Sign Shed
- 6) Fly tipping – there has been no more fly tipping. Residents are encouraged to report this on the NLC portal or the app Fix My Street

Network Rail have worked on the leak and believe the problem has been resolved. The crossing will be closed again in July for a weekend for further maintenance works.

### **2406/10 Correspondence for Discussion or Decision**

None

### **2406/11 Archive Boxes**

Two boxes have been sorted and the signed minutes have been kept and passed on to the Clerk

### **2406/12 Responsible Financial Officer Reports**

- a) A report from the Responsible Financial Officer was received.
- b) **Proposed: Cllr Hall, Seconded: Cllr Langthorne**  
**Resolved:** The payments as detailed within in the financial report were agreed – unanimous
- c) The bank statements were reconciled to the end of month reporting
- d) The internal audit for 2023-24 was noted
- e) The statements on the AGAR were agreed
- f) **Proposed: Cllr Marshall, Seconded: Cllr Hall**  
**Resolved:** The model Financial Regulations for 2024

### **2406/13 D Day Grant**

The D Day Event was well attended with 48 Fish suppers. The bar was well attended. Cllr Marshall was thanked for all her hard work. The Clerk was asked to submit the final claim report

### **2406/14 Playground Inspection**

Cllr Besity has requested an up-to-date playground equipment list. Cllr Langthorne will compile a list for the next meeting

### **2406/15 Speed indication Device**

Cllr Marshall to put a consultation on Facebook with the deadline of 31 August 2024; the Clerk will provide an example for this  
The Clerk will submit the grant application

### **2406/16 Defib at Santon**

Clerk to complete Community Grant for this and submit

**2406/17 Agenda Items for next full Council meeting and date and time of future meetings**

- a) No items were put forward for the next meeting
- b) The Ordinary Parish Council meeting date will 15<sup>th</sup> July 2024 at 7pm.  
There will be no meeting in August.

Thanks was expressed to Andrew for all of his work on the magazine, If anyone would like to take this over they are encouraged to speak to any members of the Parish Council

Meeting closed 8.45pm

Meeting close: 8:45pm