

**Minutes of the Annual Appleby Parish Council Meeting held on  
1 October, 2018 at 7.00 pm in Appleby Village Hall.**

**Present:**

Councillor I Keyes (Chair), Councillor R Wilson (Deputy Chair), Councillor P Johnson, Councillor A Coulton, Councillor I Hook, Ward Councillor H Mumby-Croft and Ward Councillor I Glover. The Parish Clerk Mrs L Watson, 2 members of the public and David Dean from INRG Little Crow Solar Park were also present.

**18/120 Apologies for absence.** Councillor L Wilson, Councillor D Hall, Councillor T Beisty,

**18/121 Declaration of Interest and consideration for dispensations.**

There were no declarations of interest

**18/122 Public Participation**

A resident asked if the hedge owned by ONGO could be cut back. This had already been actioned by the chair.

A request for an update on the 55 CallConnect service was requested. The clerk advised that information relating to a proposed change of route had been included in the newsletter. Complaints were made regarding the ease of booking and the knowledge of the schedulers taking the bookings.

**Action:** Clerk to report comments to public transport, NLC.

A problem with the street light was reported.

A problem with a willow tree was reported.

**Solar Park** David Dean gave an update to the Little Crow Solar Park. This is a significant project for the area and will help the site to become a large wildlife and bird sanctuary. All reports received from National and Local agencies had been sent to NLC to be critiqued. These would be updated by January 2019. The application will then be submitted. This will be assessed and sent to the Secretary of State who will decide on the application. A database of local businesses is being compiled so local expertise can be utilised.

Once further information and details are available a public meeting will be held in the village hall. The date will be well publicised.

Measures are being taken to ensure safety on the road, including highway signs directing the vehicles of the correct route. It should take 6-9 months to build.

**18/123 To receive minutes of the Parish Council Meetings held in August for approval.**

- a) The clerk had received a request from a member of the public to amend the minutes and this had been circulated to all councillors. The clerk advised that the 'Primary purpose of minutes is to provide evidence of decisions taken'. Councillors discussed this and agreed that the minutes of the parish council meeting held on 21 August 2018 were approved as a true record.

**Proposed:** proposed by Councillor Johnson, seconded by Councillor Hook.

**Agreed:** All councillors present.

**Actions**

Clerk to refer to public transport, NLC

Cllr Keyes to report

Clerk to report

### **18/124 Matters arising from those minutes.**

Item 18/115 relating to the Proludic repairs. No response had been received following emails. There is a problem with the seated press and it is believed these are under guarantee. An engineer needs to assess. Item has been cordoned off to prevent use. Clerk to write to Proludic requesting attendance as a matter of urgency.

The Best Kept Village Award for Appleby was passed around for everyone to see. To be added to next agenda

The new seat from Winterton Lions had been sited near the bus stop at the church. A plaque had been attached and the seat was chained down.

### **18/125 Financial Reports.**

a) The balance for the Direct Plus account is £5,491.81 to date.  
The balance for the Reserve account is £2,593.29 to date

b) Accounts presented for approval and payment:

<b>Cheque</b>	<b>Item</b>	<b>Amount</b>
BACS	Salary for Clerk – September	£121.60
500781	HMRC tax – September	£30.40
500782	Cllr Johnson park repairs	£186.33
500783	Cllr Keyes remembrance wreath	£17.00
500784	Cutting Edge invoice – August	£125.00
500785	Clerk paper & ink	£36.98

**Proposed:** Cllr Hook, seconded Cllr Coulton

**Agreed: by all Councillors present**

The £500 grant payable to the village hall was reviewed. It was agreed to continue with this.

**Proposed:** Cllr Wilson, seconded Cllr Hook.

**Abstention:** Cllr Johnson (pecuniary interest)

**Agreed: by all Councillors present**

A donation of £102 had been received from The Friendly Five, a group of youngsters who had undertaken jobs within the area to raise money to enhance the playground. Cllr Johnson to assess and to see if there are any grants that can be used to match fund.

### **18/126 Update and information on parish**

#### **a) Appleby**

**Kickboard** – repaired as necessary. Thanks were expressed to Cllrs Johnson and Keyes.

**Roads and potholes** – Colas to monitor the situation every 6 months. There is a 2 year guarantee on their work.

**Oak Tree at Memorial** – this has been damaged twice and was made safe by Cllrs Johnson and Keyes. An application to cut back and crown the tree has been made and NLC have been informed of the damage and efforts to repair. Quotes have been requested for further works. Parish Council to cover costs

**Action:** To be added to next agenda..

**Proposed:** Cllr Wilson, seconded Cllr Coulton

**Agreed: by all Councillors present**

#### **Actions**

Clerk to write to Proludic

Add display of awards to next agenda.

Cllr Johnson to assess

Clerk to add to next agenda

## **b) Santon**

it was stated that the HGV's were monitored were those through Santon village and also on Ermine Street. A meeting with BSC, Tarmac and North Lincolnshire Council had been held and this was very positive and building goodwill. A resident has concerns relating to an oak tree in the village and NLC state that there are preservation orders on some of the trees in which case they are the responsibility of BSC. This is to be confirmed.

## **c) Village signs**

Risby Road sign was in a poor condition and has been removed, the other signs are in a good condition and will be left for the foreseeable future.

The layout for the Clapp Gate village sign was shown to everyone and all agreed it was very acceptable. NLC will erect as soon as possible. Cllr Hook advised that the Dragons Teeth should be done soon.

## **d) Planters**

A purchase order had been obtained from the company responsible for the damaged planter and a new one requested from Buttonswood. An extra planter was now available. Positive comments were made in the Best Kept Village assessment regarding the planters and the plants. The Parish Council thank Cutting Edge for all their efforts.

## **e) War Memorial fund**

A small planter has been requested for this site. Cllr Keyes has applied for the grant. Suggested wording for a plaque on the planter was 'Lest we forget'.

## **(f) WW1**

A request for the memorial to be cleaned and the lettering refurbished was made.

**Action:** Cllr Keyes to obtain quotes to refurbish lettering and provide plaque.

**Agreed:** by all councillors present

## **(g) Broughton & Appleby regeneration**

Cllr Waltham looking at land ownership at Santon in respect of a play park.

Permissive footpaths – Keb Wood has a new stewardship agreement but no definite agreement for a path.

Ancholme way is nearly complete but agreement from landowners between villages and the Ancholme is required. An 'A' frame disabled access is to be put in.

Community Speedwatch is an initiative by the police who provide training. This is not in the jurisdiction of the Parish Council.

Dragonby energy scheme is still providing sound proofing for residents.

Councillors have been asked to suggest improvements that could be made around the parish, these should be capital projects.

**Action:** To be added to agenda for October

## **h) Police & Crime Commissioner update & NAT**

Crime figures are down in the area. A visit by the Police Crime Commissioner to be aligned with a Neighbourhood Watch meeting late 2018 early 2019. The police are wanting to be more involved in rural areas using newsletters to disseminate information

## **Actions**

Cllr Keyes to obtain quotes

Cllr Keyes to obtain quotes

Cllrs to discuss Clerk to add to next agenda

and the fire service have also said they would like to engage with residents. Residents can apply for an assessment directly with the Fire Service via the contact details in the latest Newsletter. My Community etc.

**i) Rights of Way** –Cllr R Wilson and Cllr T Beisty to complete walking the route

**j) Neighbourhood Plan update**

this has been approved by Cabinet at NLC and is now out for consultation. Posters have been displayed advising of this. NLC are tendering for an Independent Assessor for the plan and the referendum is planned for late 2018, early 2019

**(k) Emergency Plan**

An item in the latest newsletter ask residents to advise of vulnerable people. Cllr Wilson and Cllr Keyes to complete.

**Action:** Cllrs Wilson and Keyes to complete.

**18/127 Update on ERNLLCA AGM and future meetings**

Cllr Keyes attended and found this very interesting. Councils were putting forward ideas and suggestions that they wished the Executive Committee to follow up. There is a District ERNLLCA meeting on Thursday 4 October that Cllr Keyes and the clerk would be attending.

**18/128 To receive and consider Planning Matters**

- a) **PA/2018/1640** – 2 School Lane, Appleby. Install calor gas tank. No extension possible so councillors asked to respond direct via the planning portal. No objections raised.
- b) **PA/2018/1554** – Orchard Cottage, Church Lane, Appleby. Replacement windows and doors. Response required by 11 October 2018

**Proposal:** to respond to application with no objection

**Agreed:** by all councillors present

**18/129 To receive and consider Correspondence**

- a) Letter regarding Church Cemetery. Clerk had responded advising that the PC were not responsible for the churchyard but that the letter would be sent to the Reverend Alice Nunn. Cllr Glover advised that if the church closed then the Parish Council should serve notice to NLC.
- b) Children and young people radicalisation event  
Noted
- c) Humber & Wolds Rural partnership  
Village hall had received separate invite. Parish Council declined  
**Action:** Clerk to respond

**Actions**

Cllr Wilson & Cllr Keyes to complete

Cllr Keyes & clerk to attend DM.

Clerk to respond

Clerk to respond

- d) Winterton WW1 poster.  
Unable to open email. Request for hard copy for display.
- e) Letter regarding Community Services.  
A letter to Cllr Rob Waltham had been copied into the Parish Council. This was noted by those present.
- f) Royal Mail Letter regarding Scam Mail  
Request from Royal Mail to display poster and put information on websites and social medial.  
**Action:** clerk to publicise  
**Agreed:** by all Councillors present

**18/ 130 To consider North Lincolnshire Ward Councillor reports.**

Nothing to report

**18/131 Complaints, suggestions and matters for the press.**

Complaints had been received regarding the footpath from the Station area into the village, this was very difficult to walk on. NLC unable to action.

**Action:** clerk to look at possible external funding for repairs

An update on Plastic Recycling advised that a Governance Scrutiny Panel on Recycling would be taking place. Cllr Mumby-Croft to provide details to Cllr Johnson.

**18/132 Confirmation of date and time of next meeting.**

The dates of the next meetings are scheduled for:

**Monday 29 October** pre-budget meeting at 6pm.

**Monday 29 October** parish council meeting

**Monday 26 November** parish council meeting

**Tuesday 18 December** parish council meeting

All meetings to be held in Appleby village hall at 7pm unless otherwise advertised.

**Agreed:** by all Councillors present.

**There being no further items the Chair thanked everyone for attending and the meeting closed at 9.10pm.**

**Actions**

Clerk to publicise information

Clerk to look at possible funding sources

Cllr Mumby-Croft to provide details