

**Minutes of the Annual Appleby Parish Council Meeting held on  
19 February 2019 at 7.00 pm in Appleby Village Hall.**

**Present:**

Councillor I Keyes (Chair), Councillor A Coulton, Councillor L Wilson, Councillor D Hall, Councillor T Beisty, Ward Councillor H Mumby-Croft, the Parish Clerk Mrs L Watson and 4 members of the public were also present.

**19/013 Apologies for absence.** Councillor R Wilson (Deputy Chair), Councillor P Johnson, Councillor I Hook and Ward Councillor Ivan Glover

**19/014 Declaration of Interest and consideration for dispensations.**

Councillor Beisty declared an interest in item 10, PA/2018/2160

**19/015 Public Participation**

Comments were received regarding the CallConnect bus. Journeys booked a week in advance were usually available but it was very difficult to book on the day. The call centre operatives did not seem to have any knowledge of the area and where Appleby is. The computer has not been working a couple of times lately.

**Action:** Clerk to contact North Lincolnshire Council with these concerns.

A problem regarding the hedges encroaching on footpaths was raised. Councillor Keyes to discuss with residents. Ongo to cut their hedge during March as agreed.

The Neighbourhood Watch coordinator provided information on Trade Watch to councillors and the public. He advised that Safer Neighbourhoods were offering metal signs for locating throughout the village. Neighbourhood Watch to locate where possible. Stickers are also available for houses to display.

**19/016 To receive minutes of the Parish Council Meetings held in January for approval.**

- a) The minutes of the parish council meeting held on 14 January 2019 were approved as a true record.

**Proposed:** proposed by Councillor Coulton, seconded by Councillor Hall.

**Agreed:** All councillors present.

**19/017 Matters arising from those minutes.**

Item 19/0 regarding the signal box – Councillor Hall informed the resident who accepted the findings but will monitor the situation.

Item 19/007 regarding the planter at the war memorial – the planter had been moved to stop reflections. The memorial had also been refurbished.

Item 19/009 regarding the Spring Clean invitation. The Clerk attended and collected the certificate and litter picking equipment.

Item 19/03 regarding the Little Crow Solar Park. Clerk to obtain confirmation from INRG that no traffic will be going through Appleby or Santon.

**19/018 Financial Reports.**

- a) The balance for the Direct Plus account is £2459.10 to date. This included two

**Actions**

Clerk to contact NLC

Cllr Keyes to approach residents

Neighbourhood Watch coordinator to progress

Clerk to contact INRG

payments from North Lincolnshire Council for grant aid.  
The balance for the Reserve account is £2,593.29 to date

b) Accounts presented for approval and payment:

	Cheque	Item	Amount
p	BACS	Salary for Clerk – February	£136.80
r	500803	Simon Dobson – crown lift oak tree	£280.00
o	500804	Appleby Village Hall grant/room/grass	£1,275.00
p	500805	HMRC – February	£34.20
o	500806	VANL Q3 payroll 1/10/18-31/12/18	£15.00
s	500807	Village Hall Neighbourhood Watch meetings X2	£40.00
e	BACS	Clerk – stamps 12 X 2 <sup>nd</sup>	£6.96
d			
:			
c			

Proposed by Councillor Hall, seconded by Councillor Wilson

**Agreed: by all Councillors present**

- c) Audit and Year End Accounts – the clerk obtained approval to approach VANL for a quote for auditing purposes.
- d) Clerks' salary – the clerk had been advised by ERNLLCA that listing of wages on the 'approved for payment' sheet was not required. As it is a monthly direct debit it does not need to be authorised each month. However, a note must be made on the minutes stating payment was to be made.

Proposed: Councillor Hall, seconded by Councillor Beisty

**Action:** clerk to remove from payments listing

**19/019 Parish Council Elections – 2 May 2019**

The clerk handed out the yellow nomination forms for posts on the parish council. Councillor positions are available to anyone and should there be more applicants than positions then an election must be held. There is a cost for an election and the parish council should budget over 4 years for this cost.

North Lincolnshire Council were holding an event for those considering election and for clerks.

**Action:** Councillor Keyes and clerk to attend.

The election of Ward Councillors also takes place on 2 May 2019. There are two polling stations in Appleby parish.

**19/020 Website**

Planning applications are notified to the parish clerk who then forwards the details to parish councillors for discussion at the next scheduled parish council meeting. To ensure that all residents are aware of planning applications affecting the parish it was agreed to add a planning page to the website. Clerk to obtain costs for this.

Work would be required on the website to ensure that the final Neighbourhood Plan was available for residents prior to the referendum.

An email had been received offering a parish map for the website. Appleby have a licence through North Lincolnshire Council.

**19/021 Update and information on parish**

**a) Appleby**

**Neighbourhood Plan** – the final plan is completed and the referendum for acceptance is

**Actions**

Clerk to obtain quote for Audit from VANL

Clerk to remove salary details from payment list.

Cllr Keyes and Clerk to attend

Costs to be obtained from VisionICT and work done to the Neighbourhood Plan pages

scheduled for 21 March 2019. Flyers will be distributed throughout the parish and the result included in the next newsletter. A vote of over 51% of those voting is required for the plan to be accepted. A resident must be on the electoral register to vote. Once the plan is made an action plan will be required to progress the items wanted. Councillors should refer to the plan when assessing planning applications.  
**Action:** Cllr Keyes to obtain flyers from VANL. Clerk to update website.

**Playground** – Proludic had responded regarding the repairs and this was to be passed to Councillor Johnson.

The vertical support to the climbing frame is rotted at ground level and will require repair or replacement. To be checked and if felt unsafe to be cordoned off. Clerk to contact North Lincolnshire Council regarding the next inspection.

**Action:** Clerk to contact North Lincolnshire Council.

The Service Level Agreement for 2019/2020 for playground inspections had been received.

**Action:** to accept SLA for next financial year.

**Agreed** by all councillors present

**Best Kept Village Competition** – an invite to compete had been received. Appleby did well last year with some very positive comments received. The churchyard, the memorial and playground to be included. Information to be included in next newsletter

**Action:** to enter Best Kept Village competition.

**Agreed:** by all councillors present

#### b) Santon

**Speed Sign Hire** - the proposed Traffic Regulation Order will be discussed at the next meeting with British Steel.

**Action:** add to agenda in March for update.

**c) Broughton and Appleby Regeneration** – Complaints had been received regarding the emptying of the dog bins. Councillor Mumby-Croft had brought this to the attention of North Lincolnshire Council and advised that staff shortages had caused the problem but that these were being dealt with. North Lincolnshire Council will also provide 2 new bins in April and replace those that were damaged.

Litter bins were also discussed and requests for these were to be made in April.

Suggestions for their placement to be brought to the meeting in March.

Santon Lane near Haverholme House will be patched in April.

The surface of Carr Lane is scheduled to be recycled and relayed.

The paddock hedge had been cut but the debris left. Cutting Edge were asked to quote for removal. Village Hall to be asked to split the cost.

The planter outside the village hall to be used to replace the one stolen.

**Action:** Request quote from Cutting Edge and Village hall to be asked to split cost of removing hedge debris. Cutting Edge to install planter.

**d) NAT meeting** – next meeting on 25 March 2019.

#### e) Rights of Way

Cllrs T Beisty unable to walk route due to injury.

#### 19/022 To receive and consider Planning Matters

- a) **PA/2018/2160** – Change of use of land to hold weddings and other events with temporary marquee and car parking. Common plantation, Broughton Road, Appleby DN15 ODA.

**Proposal:** to respond with comments regarding wording used on application

#### **Actions**

Cllr Keyes to obtain flyers. Clerk to update website.

Clerk to contact NLC re repairs & SLA

Clerk to complete application form.

Add to agenda for March

Cllrs to discuss at March meeting

Cllr Keyes to contact Cutting Edge

Clerk to respond to all planning applications as agreed by councillors

## Actions

- Agreed:** by all councillors present
- b) **PA/2018/2504** – crown reduce 18 trees. Waterbeck House, 6 Church Lane, Appleby DN15 0AG.  
**Proposal:** to respond with no objection  
**Agreed:** by all councillors present
- c) **Little Crow Solar Park** – information regarding consultation on parish website. Consultation ends 4 March 2019.

### **19/023 To receive and consider Correspondence**

- a) Plan a picnic day – 6 July 2019. Noted.
- b) CSPL ethical standards review & NALC press release. Noted.
- c) HWRA energy efficiency initiative. Noted.
- d) Great British Spring Clean event 22 March – 23 April.  
**Action:** To be put on parish website. Litter picking items collected from previous presentation to be passed to residents.
- e) Licencing Act Consultation. Noted

Clerk to put on website. Cllr Keyes to collect litter picking items.

### **19/024 To consider North Lincolnshire Ward Councillor reports.**

Councillor Mumby-Croft had received complaints regarding fly-tipping in the area. These had been reported to North Lincolnshire Council.

### **19/025 Complaints, suggestions and matters for the press.**

The Chair requested aid from the councillors to distribute the flyers for the Neighbourhood Plan referendum.

Cllrs to help distribute flyers.

### **19/026 Confirmation of date and time of next meeting.**

The dates of the next meetings are scheduled for:

**Tuesday 19 March 2019** parish council meeting

**Tuesday 23 April 2019** parish council meeting

**Monday 13 May 2019** Annual parish meeting and election of parish councillors. To take place at 6pm – 7pm.

**Monday 13 May 2019** parish council meeting  
June and July to be agreed at March meeting

All meetings to be held in Appleby village hall at 7pm unless otherwise advertised.

**Agreed:** by all Councillors present.

**There being no further items the Chair thanked everyone for attending and the meeting closed at 8.55pm.**