

**Minutes of the Appleby Parish Council Meeting held on
24 September 2019 at 7.00 pm in Appleby Village Hall.**

Present:

Councillor I Keyes (Chair), Councillor R Wilson (Deputy Chair), Councillor L Wilson, Councillor P Johnson, Councillor D Hall Councillor A Coulton, Ward Councillor H Mumby-Croft and the Parish Clerk Mrs L Watson, 9 members of the public were also present.

19/107 Apologies for absence. Councillor I Hook, Councillor T Beisty and Ward Councillor Ivan Glover

19/108 Declaration of Interest and consideration for dispensations.

A Declaration of Interest was made by Councillor R Wilson in respect of planning application PA/2019/1374

19/109 Public Participation

A resident of Santon asked if it was possible for there to be a dedicated representative on the parish council so that local issues could be raised by residents. There is a full complement of councillors at present but it may be possible to have a special working group. This would be clarified with ERNLLCA.

Action: add to agenda for October

An incident involving off-road bikes was reported to the police on Sunday 22 September. A visit was made by local officers. Residents will contact HARSCO regarding access via a private road. The Community Police will be at the Appleby village hall on 2 October 2019.

Action: Ward Councillor Mumby-Croft to investigate.

There is a tannoy system used at Tarmac which is very loud.

Action: Parish Council to write to Tarmac.

19/110 To receive minutes of the Parish Council Meetings held in August for approval.

The minutes of the parish council meeting held on 20 August 2019 were approved as a true record.

Proposed: proposed by Councillor L Wilson, seconded by Councillor Johnson.

Agreed: All councillors present.

19/111 Matters arising from those minutes.

The excavations at Risby related to planning application PA/2019/91 for a new grain store at Low Risby Farm.

The motion for the clerk to have powers to determine planning applications was discussed at the ERNLLCA Conference. This motion was defeated.

No other items not covered by the agenda.

19/112 Standing Orders.

An updated version of the Parish Standing Orders had been emailed to all Councillors for consideration. Item 21 related to GDPR.

Resolution: to adopt the revised Standing Orders. Proposed by Councillor Hall, seconded by Councillor L Wilson.

Agreed: by all Councillors present

Actions

Add to next agenda

Cllr Mumby-Croft to follow up

Clerk to write to Tarmac

19/113 Financial Reports.

- (a) Update regarding finance
The clerk advised the current account balance as £2,737.92
The clerk advised the reserve account balance as £6,112.95
A print out of all payments made was provided to the councillors.
- (b) The Chair advised that for computer security the clerk should provide a sealed envelope with the access codes for the parish computer. This was to be used in the case of an emergency when the clerk is not available.
Action: clerk to provide information to Chair
- (c) An updated version of the Parish Financial Regulations had been circulated. A decision was required on the monetary amounts allocated to some sections.
Resolution: to adopt the updated financial regulations. Proposed by Councillor Coulton, seconded by Councillor Johnson.
Agreed: by all Councillors present.
- (d) Payments to be agreed

Cheque	Item	Amount
BACS	Salary for Clerk – August	
500836	HMRC tax August	£33.20
500835	Cutting Edge grass maintenance & bench	£195.00

The monthly salary to the clerk was agreed for payment

proposed: Proposed by Councillor Hall, seconded by Councillor Johnson

Agreed: by all Councillors present

- (e) A grant from North Lincolnshire Council had been applied for in respect of new playground equipment. The Friendly 5 donation was to be used towards this new equipment and the children informed. It was not possible to apply to the FCC Communities Foundation as the land was not owned or leased by the parish council. Clarification on this had been provided and it may be that we can apply to them for other items.
There was no information on the Winter in Bloom grants.
Action: Clerk to contact the Foundation and enquire on availability of grant
Action: Councillor Mumby-Croft to follow up on Winter in Bloom grant
Agreed: by all Councillors present

19/114 Community Speedwatch

Confirmation had been received from BHIB Insurance in respect of cover for the community speedwatch volunteers. Safer Roads Humber would be accountable for any negligence that arose. The speed limit in Santon needed to be amended from 20mph to 30mph to allow monitoring to take place.

Resolution: to agree to implement a Community Speedwatch programme in the parish.

Proposed by Councillor Johnson, seconded by Councillor Coulton

Agreed: by 5 Councillors, 1 abstention

Action: Councillor Keyes to confirm acceptance of scheme and request speed limit signs to be amended.

19/115 Update and information on parish

a) Appleby

Playground –waiting for response to grant application

Actions

Clerk to provide information

Clerk to apply for funding information

CLr Mumby-Croft to follow up

CLr Keyes to follow up

Traffic Calming

The response from North Lincolnshire Council stated that a route assessment was taking place based on the request for extra signs to be erected. This was deemed to be the most efficient way of slowing traffic. A flashing sign would incur a cost to the parish council. To remain on the agenda.

HGV's on Risby Road – Following extensive efforts by the Ward Councillors to have Risby Road upgraded it now appears it is being used as a shortcut by HGV's over the weight limit of 7.5t. Heavy vehicles can only use the road to access premises; however, the police are not able to prosecute unless they follow the lorry from one end of the road to the other and can clearly see that they have not visited any of the premises along the route. There are two companies that seem to be regular users of the road as a short cut.

Action: Clerk to write to the identified companies regarding the use of this route.

The clerk was asked to contact North Lincolnshire Council asking if the drains could be cleaned.

Action: Clerk to contact North Lincolnshire Council.

The **Neighbourhood Plan** had been put before the full Council and had been approved. The plan was proposed by Councillor Neil Poole and seconded by Councillor Rob Waltham. Very positive comments were made regarding the plan.

Action: Clerk to write to North Lincolnshire Councillors and officers thanking them for their help. Article to go in the newsletter thanking everyone for their efforts.

b) Santon

Potholes – as a goodwill gesture North Lincolnshire Council would deal with the potholes on the section of road between the Toll Cottages and Woodside Concrete. Investigations were underway to ascertain ownership of this section of road.

Action: Clerk to write to Councillor Hannigan thanking him for his help

Bus shelters – a request had been passed to North Lincolnshire Council regarding a railing, cleaning and undergrowth clearing at the bus stop in Santon. Awaiting a response.

c) Broughton and Appleby Regeneration – no date has been set for the next meeting. The issue of rural bus services had been raised at the ERNLLCA AGM. Item to go in the newsletter relating to fixed services in Appleby and asking residents their preferred days and times if this could be achieved. A request to divert the 350 through Appleby was also received.

Action: Clerk to write to Stagecoach requesting consideration of the request to divert the 350 Humber FastCat.

d) NAT Meeting – no information available.

Rural Safety Meeting – there will be a new policing team in the area. Humberside Police advise that funding is used in different ways in the area with cross boundary and cooperation working taking place. They are compiling a booklet on reporting different issues. There will be an item on this in the newsletter providing information to residents on what to report and to whom. Straw stack fires in rural areas are mostly accidental. In urban areas approximately 80% are arson.

Safer Roads Humber reported there had been more motorcycle accidents and steps were being taken to reduce these.

The police had suggested using the Appleby area to train police dogs, therefore, there would likely be an increase in a police presence.

Actions

Clerk to write to companies

Clerk to contact NLC re drains

Clerk to write to NLC Cllrs and officers.
Cllr Keyes to do article for newsletter

Clerk to write to Cllr Hannigan

Clerk to write to Stagecoach

19/116 To receive and consider Planning Matters

- a) PA/2019/1374 replacement dwelling and detached garage with living accommodation at Carr Side Farm, Appleby DN15 0BZ – Councillor R Wilson had declared an interest in this application. This was a re-application from 2016. Concerns were raised regarding an ecological assessment in relation to bats.
No objections were raised. Proposed by Councillor Hall, seconded by Councillor Johnson.
Agreed: 5 Councillors agreed, 1 abstention
Action: Clerk to respond to application with concerns regarding an ecological assessment.
- b) PA/2019/1502 erect 3 livestock buildings at the Pig Farm, Clapp Gate, Appleby DN15 0BD – the manure from the farm will be distributed to Broughton. There should be no impact on the surrounding area.
No objections were raised. Proposed by Councillor L Wilson, seconded by Councillor Hall.
Agreed: by all Councillors present
Action: Clerk to respond to application

19/117 To receive and consider Correspondence

- a) Humber and Wolds invite to become a member – this was declined.
Action: Clerk to respond
- b) CPRE talk and AGM – a query arose regarding the date.
Action: Clerk to check
- c) Town and Parish Council meetings – an email had been received advising that no dates had been set as yet as these meetings were under review. Further information to be provided.

19/118 To consider North Lincolnshire Ward Councillor reports.

Ward Councillor Mumby-Croft advised the next NAT meeting was scheduled for 21 October 2019 at the Phil Grundy Centre, Broughton at 6pm. There were no other items to report.

19/119 Complaints, suggestions and matters for the press.

Nothing had been forthcoming from Anglian Water regarding the drain survey.

Action: Clerk to contact Anglian Water requesting an update.

19/120 Parish Clerk & RFO discussion.

The incumbent clerk confirmed that she would be taking an extended leave period and that the assistant clerk at Brigg Town Council, Ms Kerry McGrath, had expressed an interest in covering the post. Kerry had over 18 months experience at Brigg including administration and financial involvement.

Resolution: to employ Ms Kerry McGrath as a temporary clerk from 1 October 2019 to 1 February 2021. For the new clerk to attend the ERNLLCA conference as the clerk to Appleby parish clerk.

Proposed by Councillor L Wilson, seconded by Councillor R Wilson.

Agreed: by all Councillors present.

19/121 Confirmation of date and time of next meeting.

The dates of the next meetings are scheduled for:

Tuesday 22 October preliminary budget meeting at 6pm followed by the parish council meeting.

Tuesday 19 November parish council meeting

Councillors to advise of acceptable dates for the December meeting; to be agreed in October.

Agreed: by all Councillors present.

The meeting closed at 8.25pm.

Actions

Clerk to respond as advised

Clerk to respond as advised

Clerk to respond

Clerk to check date

Clerk to request update.

Councillors to provide dates