

**Minutes of the Appleby Parish Council Meeting held on
23rd June 2020 at 7.00 pm via Zoom**

Present: Councillor I Keyes (Chair), Councillor D Hall, Cllr P Johnson, Councillor T Beisty, Cllr R Wilson, Cllr A Coulton, Cllr L Wilson, Cllr B Horsfield

Parish Clerk Mrs K McGrath,
Cllr Rob Waltham – Leader North Lincolnshire Council

Actions

20/014 Apologies for Absence

None

20/015 Declaration of Interest and consideration for dispensations.

- a) None
- b) None

20/016 Councillor Co-option

To co-opt Brian Horsfield to Appleby Parish Council.
Proposed Cllr T Beisty **Seconded** Cllr I Keyes
Agreed all Councillors present

20/017 Public Participation

No public present

20/018 To receive minutes of the last Parish Council Meetings for approval

- a) The minutes of the Parish Council meeting held on 19th May 2020 were approved as a true record.
Proposed: Cllr D Hall **Seconded:** Cllr T Beisty
Agreed: All Councillors present.
- b) Matters arising not discussed later in the agenda
 - Further emails with ONGO re hedge. ONGO have cut the hedge but have not cut the grass.

Clerk to
contact ONGO

Cllr L Wilson, Cllr R Wilson & Cllr Rob Waltham joined the meeting

- c) The minutes of the Planning meeting held on 3rd June 2020 were approved as a true record.
Proposed Cllr T Beisty **Seconded** Cllr P Johnson
Agreed All Councillors present

20/019 To receive decision from PA/2020/152 at Planning Committee

PA/2020/152 was approved at planning committee. Cllr Keyes has contacted planning officer, as the decision notice states wall size approved was 1.4m and 2m, when it should be 1m and 2m.

Clerk to
contact
Planning
officer for a
response.

20/020 To receive North Lincolnshire Council report from Cllr R Waltham

- Following Government announcement regarding reduction in Covid 19 distancing measures, the obligations around Covid planning will be made locally. The Health and Wellbeing Board at NLC will be meeting w/c 29th June to pass the Covid Plan by 30th June.
The Secretary of State will be providing extra information for managing the work places, but ultimately the decisions will be made locally but will be following national guidance.
Track and Trace will be managed locally.
Message is clear – Keep your distance, Stay Alert.
- Changes to the Green Waste Collection – A bigger brown bin is available to households at a cost of £39 per year. The universal brown bin collections will still continue at no charge.
- The path from Appleby Village towards Station area has been investigated. It needs clearing before any works can take place. This could be a partnership project for Parish Council/North Lincolnshire Council. Maybe young offenders’ scheme
- Broadband currently not available at Station Area, Will write to residents when what could be available is known

Cllr Waltham left the meeting

20/021 To receive an update on Environmental matters

- a) Dog bins are being replaced around Appleby Village
- b) Decision to be deferred re dog bins in Santon, until after Clerk contacts North Lincs Council again re charging £7 per emptying. Councillors felt that the charge is unfair as bins are emptied and residents pay Council Tax and should receive same service.
- c) Straw and street sweeping during harvest times. No response from I Dowson. Response received from Jackson Farm. Request further street sweeping. Identify responsibilities.

20/022 – Appleby Community Newsletter

Agreed that the Appleby Newsletter should recommence. Councillors present were happy to deliver

20/023 - To receive and approve Financial report.

- a) Bank reconciliation 18th June 2020
Reserves A/C £11618.66
Direct A/C £1297.05

Actions
Clerk to liaise with Cllr Waltham
Clerk to contact NLC again to request again no charge for emptying. Clerk to contact I Dowson and M Johnson at NLC
Clerk/Chair to check if any regulations around delivering leaflets during Covid 19

Actions

- b) To approve payment of Clerk Salary for June 2020 and to approve payments listed below

Appleby Parish Council Payments 01/06/2020-30/06/2020				
Date	Payment	Payee	Description	Amount
05/06/2020	Card	Zoom	Remote meetings May payment	£ 14.39
05/06/2020	Bacs	Cutting Edge	Plants	£ 345.00
05/06/2020	Bacs	Cutting Edge	Paint 16 wooden planters	£ 30.00
05/06/2020	Bacs	Cutting Edge	6 Hanging Baskets	£ 60.00
05/06/2020	Bacs	Cutting Edge	Restock 16 wooden planters	£ 320.00
05/06/2020	Bacs	Cutting Edge	2 x Verge Cut	£ 168.00
05/06/2020	Bacs	Cutting Edge	Ermine Street Grass cut x 2	£ 55.00
05/06/2020	Bacs	Cutting Edge	Gym area cut	£ 32.00
23/05/2020	Bacs	IKeys	Refund for VE Day wreath	£ 18.99
28/06/2020	Bacs	HMRC	Clerk Tax	£ 35.80
Total Payments				£ 1,079.18

Proposed – Cllr D Hall
 Seconded – Cllr P Johnson
 Agreed all present.

- c) To receive end of year accounts for 2019/2020
- d) Approval of section 1 of AGAR
Proposed Cllr A Coulton **Seconded** Cllr D Hall
All Agreed
- e) Approval of Section 2 of AGAR
Proposed Cllr D Hall **Seconded** Cllr P Johnson
All agreed
- f) To approve Clerk SCP pay scale 12
Proposed Cllr L Wilson **Seconded** Cllr T Beisty
All agreed

20/024 To review and approve policies

- a) Updated Child Protection policy
 b) Updated Adult Protection Policy
 And d) Health and Safety Policy
All Councillors agreed
- c) NALC recommended Standing Orders – To add section regarding meeting virtually by Zoom and to add to agenda next meeting

20/024 To receive correspondence.

It was agreed that no comments were necessary on the NALC model code of conduct.

Clerk to add to next agenda.

In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw. (The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2))

20/025 To consider and decide upon tenders received for the cutting of the PROWS

To award contract for cutting PROWs to JB Rural Services.
Proposed Cllr T Beisty **Seconded** Cllr P Johnson
Agreed All Councillors present,

20/026 Complaints, suggestions and matters for the press and items for next agenda

- Cllr R Wilson asked if the tree works on Paul Lane have permission
- Cllr Beisty reported building plot on Haytons Lane very overgrown and in poor state. Cllr Keyes reported that the hedge at 10 School Lane is very overgrown, overhanging the footpath, and also owned by owned by same person.
- Before the opening of the playground as per Government guidance planned for 4th July, Clerk to find out what measures need to be put in place before Appleby's playground and adult gym equipment open.
- Best Kept Village – Request Cutting Edge time their cuts so the village is looking its best for end of July judging.

20/027 Confirmation of date and time of next meeting.

Tuesday 21st July
Tuesday 18th August
Tuesday 22nd September

Meeting ended 20:25

Actions

Clerk to contact JB Rural Services and unsuccessful tenders.

Clerk to contact Tree officer at NLC

Clerk to write to owner, asking them to attend to both plots.

Clerk to enquire what guidance available.

Chair to contact Cutting Edge.