

Clerks Update – Appleby Parish Council

To provide an update on actions arising from minutes of the Appleby Parish Council Meetings.

20/08/19

Minute Reference	Action/Subject	Responsible Person	Status
19/082	Neighbourhood Plan error	Cllr Keyes/Clerk	Error corrected on Neighbourhood Plan and both NLC and Appleby websites have been updated
19/082	Road sweeping	Clerk	Ward officer contacted but no response. Query sent to Andy Long 5 August, no response received. Clerk to followed up 11 August with Andy Long and Dave Warburton. 09/08/19 Ward officer to follow up.
19/086 (e)	Scribe accounts	Clerk	I can confirm that there is no additional cost incurred with moving to the web based version of Scribe. With regards to data protection Scribe is hosted in the AWS data centre in London. We run multiple auto scaling web servers and use RDS for our database server. Data is automatically backed up at 4am each morning and we retain a rolling 30 days of backups. The database can only be accessed from within our Virtual Private Cloud. Remote access to the cloud is restricted by IP address.
19/087 (a)	Grant application	Clerk	Request for correct application forms sent to Community Grants at NLC
19/087 (a)	Traffic meeting	Cllr Keyes	Accident data from Safer Roads Humber circulated to all Councillors. A meeting has been arranged between Councillor Johnson, Councillor Keyes with NLC Highways Officer Ian Jickells and Richard Hall, facilitated by Ward Councillor Holly Mumby-Croft. Discussion item on agenda.
19/087 (b)	Man Made layby	Cllr Keyes	Cllrs Keyes and Johnson mentioned this at the traffic meeting where it was referred to the ward officer. A request for posts to be set there has been made. Ward officer to monitor.
19/087 (e)	Emergency Plan	All Cllrs	Some information received. Once all provided Emergency Plan to be updated.
19/088	Planning Applications	Clerk	Clerk responded as requested
19/091	Risby Road complaint	Clerk	Clerk to contact ward officer. No response received, passed to Andy Long 5 August.
PA/SCR/2018/5	Little Crow Solar Park	Update from INRG Solar – David Dean	We have nearly completed our extensive investigations of the site and surrounding areas. We are approaching the point of concluding our submission preparations and we are currently scheduling to submit our application to the Planning inspectorate later this year. As encouraged by the Planning Inspectorate, we aim to provide them with a draft application for their review in early September 2019.

			The Planning Inspectorate is expected to take around six weeks to carry out the review and after this we will aim to finalise and formally submit the application to the Secretary of State. After formal submission of our application, it then undergoes a detailed examination process after which the planning inspectorate will provide a recommendation to the secretary of state.